



# CITY OF JANESVILLE

*Wisconsin's Park Place*

## **Board of Review Overview**

### **Purpose**

The Board of Review annually holds a formal public hearing to review property owners' objections regarding property assessments. The board listens to testimony from the Assessor's Office and the property owner to determine if adjustments to property assessments are appropriate.

### **Authority**

WI State Statute Section 70.47

### **Term of Service**

5 years

### **Desirable Characteristics and Qualifications for Board Members**

- Ability to attend state-mandated training before working on the Board of Review.
- Ability to disseminate complex mathematical equations
- Ability to meet for up to eight hours a day, including nights and weekends
- Willingness to recognize conflicts of interest and recuse oneself from the proceedings

### **Eligibility to Serve**

To be eligible for an appointment to this committee, individuals must be residents of the City of Janesville and have an interest or knowledge in the committee's subject matter. Volunteers should also be available to meet at the committee's usual meeting time.

### **Time Commitment**

Meetings are held during the statutorily defined 30-day period beginning on the 2nd Monday in May. During this time frame, meetings on occasion may be held for up to eight hours a day. Training for this board typically can take up to eight hours to complete.

## Board of Review Application

Serving on a board, commission, or committee is an excellent way to participate in local government and to make a personal contribution to the improvement of our community. Please complete the following application and return it to Nick Faust, Assistant to the City Manager, at [faustn@ci.janesville.wi.us](mailto:faustn@ci.janesville.wi.us).

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Why do you wish to serve on the Board of Review?

Are you able to commit to the time required to prepare and be present for meetings? (Note: Meetings may be up to 8 hours long and include night and weekend commitments)

Yes      No

Are you available to attend state-mandated training as required by the City of Janesville?

Yes      No

What work and life experiences do you possess that meet the characteristics and qualifications desired for this committee?