



CITY OF JANESVILLE

Wisconsin's Park Place

Library Board of Trustees Overview

Purpose

This board sets policy for the operation of the Hedberg Public Library and prepares the Library's budget for City Council approval.

Authority

Wisconsin Statute 43.52 (1)/ JGO 2-175

Term of Service

3 years

Desirable Characteristics and Qualifications for Trustees

- Applicants should have supervisory experience, including but not limited to performance evaluation and coaching, and feedback.
- Applicants in legal, local business, banking, financial, non-profit, higher education, and information technology fields are desirable.
- Community members who frequent the library or take an interest in the library are also encouraged to apply.

Eligibility to Serve

To be eligible for an appointment to a committee, individuals must have an interest or knowledge of the committee's subject matter. Up to two members may be non-residents. Volunteers should also be available to meet at the committee's usual meeting time.

Time Commitment

The board meets at 4:30 p.m. on the third Tuesday of each month. Board members typically spend 2 to 4 hours a month reviewing materials prior to meetings.

Library Board of Trustees Application

Serving on a board, commission, or committee is an excellent way to participate in local government and to make a personal contribution to the improvement of our community. Please complete the following application and return it to Nick Faust, Assistant to the City Manager, at faustn@ci.janesville.wi.us.

Full Name: _____

Address: _____ City: _____ State: _____

Email: _____ Phone: _____

Occupation: _____ Employer: _____

Why do you want to be on the library board?

Are you available at the currently scheduled meeting times, and can you commit to the time and work required to prepare for meetings?

Yes No

What work and life experiences do you possess that meet the characteristics and qualifications desired for this committee?

This board has supervisory responsibilities over the library director. Do you have supervisory experience?

What are the most important issues facing public libraries today?