



# CITY OF JANESVILLE

*Wisconsin's Park Place*

## **Zoning Board of Appeals (ZBA) Overview**

### **Purpose**

The ZBA reviews requests to vary or modify standards in the Zoning Ordinance.

### **Authority**

WI State Statute 62.23(7)(e)(7)

### **Term of Service**

3 years

### **Desirable Characteristics and Qualifications for Committee Members**

- Some knowledge of how municipal government functions.
- Some knowledge of City codes or regulations.
- Good communication skills.
- Open-minded.
- Has an unbiased approach to considering the facts of an issue and the ability to decide based on the facts and requirements of the City Ordinance.
- Applicants from banking, legal, financial, education, business, public administration, and surveying fields are desirable.

### **Eligibility to Serve**

To be eligible for an appointment to this committee, individuals must be residents of the City of Janesville and have an interest or knowledge in the committee's subject matter. Volunteers should also be available to meet at the committee's usual meeting time.

### **Time Commitment**

The ZBA meets on the fourth Tuesday of each month. Meetings are typically held at 6 p.m. If there is no business, the standing meetings are cancelled. The ZBA may also meet outside of this standing time if needs arise.

## Zoning Board of Appeals (ZBA) Application

Serving on a board, commission, or committee is an excellent way to participate in local government and to make a personal contribution to the improvement of our community. Please complete the following application and return it to Nick Faust, Assistant to the City Manager, at [faustn@ci.janesville.wi.us](mailto:faustn@ci.janesville.wi.us).

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Why do you wish to serve on the ZBA?

Are you available at the currently scheduled meeting times, and can you commit to the time and work required to prepare for meetings?

Yes      No

What factors do you consider when trying to ensure that your decisions are “unbiased”? Do you have any conflicts of interest or biases that would influence your decision-making as a member of the ZBA?

What work and life experiences do you possess that meet the characteristics and qualifications desired for the ZBA?